

# Chapter 7

## Military Credit Recognition Degree Programs

### Degree Planning

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#### Introduction

It is not easy to complete a degree while serving on active duty in the military. The key to successfully completing a degree while on active duty is to maximize the non-traditional credit options and supplement them with traditional classes. Members should take advantage of every opportunity to gain credit for:

- \* military learning experiences
  - \* college level testing
  - \* independent study courses
  - \* traditional college classes
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#### Background

There are four academic institutions in the United States that allow all the course work to be completed outside of the institution. There is no residency requirement to worry about and no classes to take through the institution granting the degree. The key to degree completion is to complete all the institution's requirements. The institutions are:

1. University of Phoenix (AA program only)
  2. Excelsior College
  3. Thomas Edison State College
  4. Charter Oak State College
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#### Accreditation

These institutions are all regionally accredited which is the most desirable type of accreditation for collegiate work. Graduates from these institutions have gone on to complete graduate degrees from some of the most prestigious institutions in the country.

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## Military Credit Recognition Degree Programs, Continued

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#### Subject Areas

All degree plans refer to the following terms:

Arts and Sciences  
Liberal Arts  
General Education Requirements

In most cases these terms are referring to the same area of study. These are traditional college subjects required to satisfy the core requirements of the degree. All of the subject areas and disciplines listed below refer to the elusive terms above:

<b>Communication Arts **</b>
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English Composition	Writing Skills	Speech
Interpersonal Communications		
Intercultural Communications		

\*\* All college programs described in this section require at least one college course in English composition or one of the nationally recognized college credit examinations.

<b>Humanities</b>
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Art	Philosophy	Theater
Music	Foreign Language*	Ethics
Literature	Religion	

\* Considered a Communications course at the University of Phoenix, but it is still liberal arts, arts and science or general education.

<b>Social Sciences and History</b>
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Psychology	Anthropology	Geography
Sociology	Economics	History
Political Science		

<b>Natural Sciences and Mathematics</b>
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Anatomy and Physiology	Biology	Genetics
Microbiology	Algebra	Physics
Chemistry	Calculus	

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## Military Credit Recognition Degree Programs, Continued

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Another group of terms encountered in degree planning is:

Applied and Professional Subjects  
Free Electives

Courses applicable to this area will be the majority of the credits recommended for military learning experiences as well as management and business courses. Here are some examples:

Applied and Professional Subjects/Free Electives
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Nutrition	Health	Social Work
Criminal Justice	Law	Education
First Aid	Computer Science	Management
Business	Accounting	

These are general guidelines and may not be applicable to all degree plans. Several figures follow this page to provide amplifying information on counseling members about degree plans.

Figure 8-1, A **Guide** containing basic information for students and is distributed with all degree plans.

Figure 8-2, A sample annotated degree plan.

Figure 8-3, **Options for Degree Completions** flyer is also distributed with all degree plans. This flyer frequently refers members to the ESO for assistance.

### Selecting the best Degree Plan

For specific information refer to the section of this publication applicable to the associated college. Frequently, members desire to obtain the degree best fitting their education and career background (or the fastest approach). What advice can you as the ESO provide to the member? The following matrix may be helpful in helping to determine the best approach. This matrix is only intended as a guide. It is impossible to determine the most appropriate degree plan without having full knowledge of the individual's educational background and some idea of the goal that the member's is trying to obtain.

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## Military Credit Recognition Degree Programs, Continued

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These are general guidelines and other criterion may be applicable. The main concern is to ensure that the member is serious and working toward an educational goal. **General operating procedures in the VE department are to provide an AA/AS degree plan for all personnel. Those members who have 15 semester hours of college credit (or college credit exams) AND 45 semester hours of free elective credits also receive a bachelor's degree plan. Those members, who already have a bachelor's degree, are not provided a degree plan. These members should be directed to the homepage at <http://www.uscg.mil/hq/cgi>, select voluntary education, and click on choosing the appropriate degree plan. Due to limited resources, the number of degree plans provided will be limited so members should ensure they request the desired plan.**

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### Enrollment

Members should be aware that all these institutions charge an enrollment fee as well as an **annual maintenance fee**. Members who enroll and do not finish their degree within the allotted time are required to pay an annual maintenance fee to continue their degree program.

The degree plan issued by the CGI outlines the degree requirements and shows how the member's educational experiences apply to that degree. The summary sheet shows exactly what credits are required to complete the degree. The primary reason that the CGI issues degree plans is to minimize the member's expense by showing credits required so the member can determine how long it will take to complete the additional courses (credits) required. (Phoenix and Edison allow 2 years to complete the degree.) Members should be advised about the maintenance fee prior to enrolling.

Enrollment forms for these institutions may be obtained from the Institute homepage at <http://www.uscg.mil/hq/cgi>, click on **Voluntary Education** and then on **College Enrollment**. Additional information is provided on the college enrollment checklist provided as Figure 8. To receive the fee reduction noted on the homepage, enrollment forms must be forwarded through the Institute and include a copy of the degree plan.

The completed application is forwarded to CGI. If checks are included in the package, members shall be instructed to staple the check to the area of the application concerning fees.

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## Military Credit Recognition Degree Programs, Continued

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Selecting the most appropriate rate related degree plan.

This table uses the number of semester hours of credit earned and the individual's rate. Additionally, some of the colleges have similar degree programs at which point the student should determine which degree meets their goals. Additionally, students may be interested in a degree that is not associated with their military occupation.

<b>RATE</b>	<b>COLLEGE CREDIT EARNED</b>	<b>AA/AS COST</b>	<b>BA/BS COST</b>	<b>NOTES</b>
<b>GM, FT MK, DC</b>	15 SH	Excelsior AAT	Excelsior BST or Thomas Edison BSAST (Elec Tech)	NOTE- 1,5
	30 (15 U/L)	Excelsior AAT	Excelsior BST	NOTE- 1
	0 SH	Phoenix AA*		NOTE- 2,5
<b>TT, ET EM, TC</b>	15 SH	Excelsior AAT	Excelsior BST or Thomas Edison BSAST	NOTE- 1,5
	30 (15 U/L)	Excelsior AAT	Excelsior BST	NOTE- 1,5
	0 SH	Phoenix AA*		NOTE- 2,5
<b>FS</b>	15 SH	Phoenix AA*	Excelsior BS Lib Studies	
	W/Bus Core	Excelsior ASB or Edison ASM	Edison Bus Admin Health Mgt	Note- 5
	60/+15U/L		Charter Ind Studies	Note- 3,4
	0 SH	Edison Occup Studies AAS		Note- 2,5
<b>HS</b>	15 SH	Edison AAS	Excelsior BS Nursing Excelsior BS Lib Studies	Note- 5
	W/Bus Core	Edison AAS or ASM \$587.50	Edison Bus Admin	Note- 5
	60/+15 U/L		Charter Ind Studies	Note- 3,4
	0 SH	Phoenix AA \$0*		Note- 2
<b>PA</b>	15 SH	Phoenix AA \$0*	Excelsior BS Lib Studies	
	30 SH	Phoenix AA \$0*	Edison Com/Journal	Note- 5
	0 SH	Phoenix AA \$0*		Note- 2
<b>MST</b>	15 SH	Phoenix AA \$0*	Edison BSAST Env Science	Note- 5
	0 SH	Edison AAS \$587.50		Note- 2,5

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<b>AMT, AVT, AST</b>	A&P + 15	Edison ASAST Av Maint	Edison BSAST Av Maint	Note- 5
	A&P + 30		Edison BSAST Av Maint \$745	Note- 5
	15 No A&P	Phoenix AA \$0*	Excelsior BS Lib Studies \$895	
	0	Phoenix AA \$0*	Excelsior BSLiberal Studies \$895	Note- 2
<b>SK</b>	15 SH	Phoenix AA \$0*	Excelsior BA Lib Studies \$895	
	W/Bus Core	Excelsior ASB \$665	Edison Bus Admin \$745	Note- 5
	60/15+U/L		Charter Ind Studies \$892	Note- 3,4
	0 SH	Excelsior AAS Ad/Mgt \$665	Edison Bus Admin \$745	Note- 2,5
<b>YN</b>	15 SH	Phoenix AA \$0*	Excelsior Lib Studies \$895	
	W/Bus Core	Excelsior ASB \$665	Edison BS Bus Admin\$745	Note- 5
	60/15+U/L		Charter Ind Studies \$892	Note- 3,4
	0 SH	Excelsior AAS Ad/Mgt \$665	Edison Bus Admin \$745	Note- 2,5

Footnote::

- = If T/A and Mutual Assistance (or Foundation Grant) is used the cost to the member is zero.

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## Military Credit Recognition Degree Programs, Continued

### Fees

Through partnership agreements, reduced fees are available to those personnel who *enroll through the USCG Institute* and provide a copy of the degree plan completed by the Institute. Fees are subject to change and the current fee is listed on the degree plan provided to the student. Following are the fees negotiated with the institutions through our partnerships:

School Name	Degree Program	Application/ Initial Evaluation	Graduation Fee	Total Fees	Other Fees
<b>Thomas Edison State College</b>	AA/AAS/ AS (MDCP)	\$275	\$ 155	\$430	6 sh @ \$105 per sh (upfront TA applies)
	All Bachelors (MDCP)	\$275	\$175	\$430	12 sh @ \$105 per sh (upfront TA applies)
	Traditional Program (Transfer in all credits - all levels)	\$760	\$155	\$915	
<b>Excelsior College</b>	AA/AS	\$ 495	\$ 215	\$ 710	
	AAS/AOS	\$385	\$210	\$595	
	BA/BS (liberal Arts areas Only)	\$ 695	\$ 245	\$ 940	
<b>Charter Oak State College</b>	AA/AS	\$ 367	\$ 140	\$ 507	
	BA/BS	\$ 502	\$ 390	\$ 892	
<b>Phoenix University</b>	AA	\$35	\$40	\$75	EML-299 @ \$495 w/TA total cost is \$198.75..

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# Military Credit Recognition Degree Programs, Continued

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## Notes:

1- College credit needs to be evenly distributed in basic arts and science areas

2- BA/BS not provided by CG INSTITUTE until the member has at least 15 hours of college credit through college level testing or traditional college coursework.

3- **Best for members with 15+ U/L military credits plus 30+ A&S credit.**

Required 120 credits with a minimum of 60 in the Arts and Sciences plus a faculty approved concentration of 36 credits. No more than 90 credits earned at two-year institutions can be credited toward the degree. The concentration includes a minimum of 36 credits in a single subject or combination of subjects. At least 15 credits must be at the upper level and a minimum of 27 credits must be beyond the basic (typically freshman) level. Important note: 30-32 credits in the Concentration and/or Electives must be in the Arts and Sciences area.

4. **Business Core** refers to the group of courses required by the school of business.

They include but are not limited to: Macro/Micro economics, Accounting I/II, Business Law, Statistics, Marketing, Business Policy, etc.

5. Fees listed for **Thomas Edison State College** are for the Military Degree Completion Program (MDCP). The MDCP requires that some coursework be completed through the institution. At the associate level, students are required to complete six SH and at the bachelors level 12 SH is required. Cost is \$105 per SH. These prices are as current as of spring 2001 and subject to change. Current fees will be reflected in degree plans offered by the Coast Guard Institute. Fees listed above include the cost of the required courses assuming that TA is paid for the course. Members who do not seek TA would be better served with the traditional program. The traditional program allows all credits to be transferred into the school and the cost is currently \$915 for all programs.

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## Highlights

- Secrets To Understanding your Assessment
- Information on Degree Plans
- Names and phone numbers of University Personnel

## Inside

1. How To Save Time in the Future
2. How To Complete your Degree
3. General Information on Cooperating Colleges

# The Guide.....

## .....To Understanding your Assessment and Degree Plan

*The first step on the road to completing your degree*

***Now that you've received the printouts where do you go from here? This Guide will assist you in understanding the information provided.***

### **Military Education Assessment**

The Assessment provides a listing of the college credit you've earned through your military training and experience, as determined by the American Council on Education (ACE). This assessment is only as accurate as the information provided. There may be courses you've attended that are not listed on the Assessment. Here are some of the most common reasons:

\* The course was not evaluated by ACE for college credit at the time you attended.

\* The course has changed since ACE's evaluation, and it has not been reassessed for credit.

\* The course has not been evaluated by ACE. (Courses must be 40 hours in length to be evaluated by ACE.)

There are five sections to the Assessment form:

1 The Rate Credit is that credit you've earned for the work you do

in the USCG. This credit increases as you move up in rank.

2 The Resident Course Credit section lists credit for "A" and "C" Schools and other USCG Resident schools you've attended

3 The Correspondence Course section lists credits earned for correspondence courses you've completed.

4 The Traditional College section lists the courses you've completed through regionally accredited universities.

5 The Non-Traditional Credit section lists credit earned through college-level testing.

### **The Degree Plans**

The degree plans are based on information provided by the four colleges who have established military credit recognition degree programs. These programs allow you:

- Maximum application of credit earned through military service.
- Maximum application of credit earned by passing college-level examinations.
- To complete all the requirements outside the college.

**By no means are these the only degree programs available through distance delivery but they are the only institutions that allow you to complete all your coursework outside their institution.**

To understand the information on your degree plan(s), compare your printouts with the following information as appropriate.

1 Note the name of the school at the top of your degree plan. You received one or two degree plans depending on your educational background and goals.

2 As you review your degree plan, note the subject categories (i.e., Communications, Humanities, Social Sciences/History, etc.) and how many semester hours of coursework are required to satisfy the universities requirement. The last column shows how many semester hours that you have earned in that subject area.

3 If you have not earned the necessary credits, the degree plans lists college credit examinations that you can take to satisfy the requirement.

### **FIGURE 7-1**

4 If you don't like to take tests, you can take college classes in the appropriate areas to satisfy the requirements and transfer the credits to the University. Subject areas that will satisfy the requirements are listed on the plan as well as any specific course requirements. Each plan contains a summary sheet showing how many credits you still need to complete and the costs of completing your degree through these institutions.

### College Subject Areas

All degree plans refer to some of the following terms:

Arts and Sciences  
Liberal Arts  
General Education  
Requirements

In most cases these terms are referring to the same area of study. These are traditional college subjects required to satisfy the core requirements of the degree. All of the subject areas and disciplines listed below refer to the elusive terms above:

#### Communication Arts \*\*

English Composition  
Writing Skills  
Speech  
Interpersonal  
Communications  
Intercultural  
Communications

\*\* All college programs require at least one college course in English composition or one of the nationally recognized college credit examinations.

#### Humanities

Art  
Philosophy  
Theater  
Music  
Foreign Language\*

Ethics  
Literature  
Religion

\* Considered a Communications course at the University of Phoenix, but it is still liberal arts, arts and science or general education.

#### Social Sciences and History

Psychology  
Anthropology  
Geography  
Sociology  
Economics  
History  
Political Science  
American Government

#### Natural Sciences and Mathematics

Anatomy and Physiology  
Biology  
Genetics  
Microbiology  
Algebra  
Physics  
Chemistry  
Calculus  
Mathematics

#### Liberal Arts Electives

Credits applicable to this area are those left over from the previous areas. Let's say your degree plan required 6 sh in communication arts and you had 9 sh, the additional 3 sh would be applied to this area. If you need additional hours in this area, select one (or more) of the subjects from the preceding lists (communication arts, humanities, social sciences, history, natural sciences, mathematics) and take a course or test to satisfy the requirement. The only word of caution is to be careful not to duplicate course work already completed. If you already have credit for American Government, you would not want

to take another course or test in American Government.

#### Applied and Professional Subjects Free Electives

Courses applicable to this area will be the majority of the credits recommended for military learning experiences as well as management and business courses. Here are some examples:

Nutrition  
Health  
Social Work  
Criminal Justice  
Law Enforcement  
Education  
First Aid  
Computer Science  
Management  
Business  
Accounting

These are general guidelines as such are not all-inclusive and may not be applicable to all degree plans. Work with your ESO to determine what courses/tests will satisfy the requirements.

### College Overview

#### The University of Phoenix

This institution offers AA, BS, and Masters Programs through directed study, many of which are computer facilitated. Their AA (Associate of Arts) is designed to confer rate-related degrees. Subject areas are; Aviation Technology, Criminal Justice, Technical Studies, Electronics Technology, Personnel Administration, Marine Environmental Sciences, and numerous Health Services related areas. A minimum of 15 semester hours (sh) in the concentration is required. The concentration areas you have the option of choosing from are indicated in bold print at the end of the degree plan. The University has one required writing

course, in addition to English Composition (101), which is completed after enrolling. For more information, please contact the University at 800-800-7006. Or visit their homepage at <http://www.uophx.edu/gettoknow.htm>. For an enrollment package contact the Institute. California residents are not allowed to enroll in this program.

### **Excelsior College**

This institution offers Associate's and Bachelor's Degrees. While their technical, business, and nursing degrees have specific course requirements, their liberal arts degrees only require a set number and level of courses in specified categories. The BS (Bachelor of Science) degree requires one year (30 sh) of upper level (UL) credits of which 21 sh must be in arts and sciences and the other 9 sh may be in any subject. In this degree program, a "Concentrated Subject Option" is commonly referred to as a "major", while a "Depth Group" is referred to as a "minor." You have two options:

- 1 A concentration requires completion of at least 10 courses in the subject area, five of which must be UL. Many of these courses may be waived by passing a GRE Subject Exam in a liberal arts subject area.
- 2 The Liberal Studies option allows you to declare two minors instead of a major. One depth group must be in a liberal arts subject, while the other may be in any subject area.

For additional information contact the College at 518-464-8500 or visit their homepage at <http://www.regents.edu/099.htm>. For an enrollment package, contact the Institute.

### **Charter Oak State College**

This institution offers Associate's and Bachelor's degrees in a wide range of subject areas. The college requires higher scores on the CLEP General. Their bachelor's program requires 30-32 sh in Arts and Sciences and only 15 UL credits. The 15 UL credits can be earned through your military related training if you elect the Bachelors in Individualized Studies. This unique program allows you to combine traditional collegiate subjects with your occupational credits thereby tailoring your degree to your background and interests. You must write a short essay justifying the degree plan and explaining how it will benefit you in the future. Members electing to enroll with Charter receive in-state rates which makes this the cheapest bachelor's program in the system.

For additional information contact the college at 860-666-4595. For an enrollment package, contact the Institute.

### **Thomas Edison State College.**

This institution offers a variety of Associate's and Bachelor's degrees in fields such as aviation maintenance, flight technology, mechanical engineering, electrical engineering, electronics, environmental science, etc. Edison offers degree programs in specific subjects not offered by the other schools. Their Bachelor of Science in Applied Science and Technology may have more difficult requirements, such as Physics I & II with lab, two or more Algebra courses, Statistics, Technical Report Writing, etc. Edison has a new program whereby you can complete 6 sh of coursework for \$480 making this a very competitive program. When ready to enroll, members receive the in-state rate.

For additional information, contact the College at 609-292-

6565 or visit their homepage at <http://www.cosc.edu>. For an enrollment package contact the Institute.

### **Update your Plan**

As you progress through your plan, you will no doubt want it updated.

**Don't contact us every time you complete a course or pass a test.**

Keep following the plan until:

- 1 You have completed an additional 15 sh of credits (military or collegiate), or
- 2 You are within 12 sh of completing your degree, or
- 3 You are ready to enroll with the college.

To update your plan, submit CGI Form 1560/08a. The form is available from your ESO or on our homepage at <http://www.uscg.mil/hq/cgi>.

### **Transcripts**

Whenever you desire, an official registered USCG Transcript may be provided to any institution, employer, etc. that you desire. Due to provisions of the Privacy Act, your signature is required to release your transcript to a third party. Therefore, to request an official transcript, please submit CGI Form 1560/09a. The form is available from the unit ESO or from our homepage at <http://www.uscg.mil/hq/cgi>.

### **College Enrollment**

When you are ready to enroll with the college, see the Institute homepage at <http://www.uscg.mil/hq/cgi> (click on Voluntary Education and then on college enrollment) for enrollment application. The site includes pertinent forms and a checklist to ensure you have all the required materials.

## Summary



Each of the colleges charge an annual assessment fee to keep your record open. So save your money for now and follow the plan.

You can earn your degree while serving your country in the Coast Guard.



# SAMPLE

## DEGREE PLAN for ASSOCIATE OF SCIENCE DEGREE Excelsior College Degree Programs

Type of degree  
And  
College Name

Student's Name: Stanley B. Demo

SUBJECT CATEGORY	General Education Courses required by the College. Followed by listing of courses that satisfy the requirement.	Semester Hours (SH) Required by	Semester Hours Achieved (ACHVD)
SH REQD	SH ACHVD		
<b>Humanities &amp; Communication Arts</b>	This area includes subjects such as: English Composition, Speech, Technical Writing, Music, Art, Journalism, Foreign Language, Literature, Philosophy, Religion, and Theater Arts.	9	6
(Clep Gen. Humanities - 6 sh) * (The Excelsior College Composition exam is required in lieu of the CLEP Gen. English Composition)	Examinations that satisfy the requirement are listed here. Other exams may also be acceptable. See Figure 3-3.		
3 sh 3 sh	English Comp I Oral Communication	University of Life	
<b>Social Sciences / History</b>	This area includes subjects such as: Anthropology, Demography, Archaeology, Geography, American History, Western Civilization. Political Science, Government, Psychology, and Sociology. (Clep Gen. Social Sciences/History - 6 sh) *	6	0
<b>Natural Sciences / Mathematics</b>	This area includes subjects such as: Mathematics, Algebra, Statistics, Calculus, Biology, Chemistry, Physics, Geology, Anatomy. (Clep Gen. Natural Sciences - 6 sh) * (Clep Gen. Mathematics - 3 sh)~*	9	0

Figure 7-2

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Student's Name: Stanley B. Demo

SUBJECT CATEGORY	SH REQD	SH ACHVD
<b>Quantitative Reasoning</b> This area includes subjects such as: math, statistics, logic, or computer programming; and may be satisfied in other areas of the degree plan. The + sign identifies the course that satisfies this requirement.	<b>2</b>	<b>0</b>
<b>Liberal Arts Electives</b> This area includes subjects such as those listed on the prior page. (Clep Gen. Mathematics - 3 sh)~* (Clep Gen. Humanities - 3 sh)~*	<b>6</b>	<b>0</b>
<b>Free Electives</b> This area includes subjects such as: Business/Management, Technical Skills, Computer Science.	<b>28</b>	<b>0</b>
<b>TOTAL.....</b>	<b>....60</b>	

See page 8-3 for a list of Liberal Arts courses.

Most credit earned for military experiences will apply to this area. Excelsior will not award credit for Physical Education courses.

Total semester hours required for the degree.

Continued on next page



Summary specifies semester hours needed to complete the degree.

**Unofficial Advisory**

**EXCELSIOR SUMMARY**

To complete your Associates Degree from the Excelsior College, it appears you **need to complete** the following courses/semester hours:

Humanities/Communication Arts	3 sh
Social Sciences/History	6 sh
Natural Sciences/Mathematics	9 sh
Liberal Arts Electives	0 sh
Free Electives	0 sh

sh = semester hours

<b>Program Cost:</b>	Application/Eval	\$350
	Graduation Fee	\$200
	Total	\$550

These are the applicable fees at the time the plan is completed. Costs change yearly.

To enroll in the University of the New York, contact the Institute for an application.

\*Note these are administrative costs. Does not include the cost of any courses required to meet the degree requirements.

Degree Plan completed by:

Date completed:

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## OPTIONS FOR DEGREE COMPLETION

### Step 1.....CLEP General Examinations

Complete the **CLEP General Exams** noted by an \* on the degree plan. Remember, all the college credit examinations are free.

The CLEP General Exams are:

English Composition with or without Essay (Phoenix is the only institution that will accept this exam without the essay. If applying at Excelsior, be aware that they require their own English Composition exam in lieu of the CLEP.)

Social Sciences and History

Natural Sciences

Mathematics

Humanities

**Practice Test.** There is a practice test for each of the examinations. The practice test provides an outline of the content of the test, sample questions and answers, as well as reference textbooks. The practice test should be available from the unit ESO or on-line at <http://cbweb1.collegeboard.org/clep/html.indx001.html>. If you can pass two thirds of the questions correctly on the practice test, you CAN pass the test. The CLEP General exams are multiple-choice exams. You have 90-minutes to complete the test and are penalized for guessing. If you don't know the answer, leave the question blank.

**Study Materials.** If you need more study, see *The Student Guide to Success (SGS)* and order the preparatory materials. A CLEP preparatory videotape series is available for each of the exams. The programs are free of charge when ordered through the SGS. The SGS should be available from the unit ESO. Additionally, it is on the Institute homepage at <http://www.uscg.mil/hq/cgi>. The textbook that accompanies the videotape is available from COMEX at 1-800-543-6959 for approximately \$7.77. The Student Guide to Success is also known as Part IV of the ESO Guide, Directory of Audio and Video Courses.

**Testing.** Contact the DANTES Test Control Officer (TCO) for your unit. Usually the TCO is also the ESO (Education Services Officer). If your unit does not have a DANTES TCO, the ESO should be able to contact the nearest TCO and make the arrangements for your test. If your ESO is not available, contact the nearest DOD Education Center (also many guard and reserve installations have DANTES TCO). If unsuccessful, contact the USCG Institute for help in locating the nearest DANTES TCO. Additionally, DANTES has a directory of education centers on-line at <http://voled.doded.mil/dantes>.

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## FIGURE 7-3 OPTIONS FOR DEGREE COMPLETION

## Step 2.....Other College Credit Examinations

**Other Examinations.** There are about 300 examinations (free of charge) that may satisfy the degree requirements. Procedures are similar to those above.

**Student Guide to Success.** On the back of the order form is a list of 48 exams for which free audio and video study materials are available. The third column of the matrix (on the back of the order form) specifies the applicable subject area. Any of the exams will satisfy that type of credit on the degree plan (i.e., Course Title – Ethics in America, Credit - Hum/3 sh LL). In plain language, this means that 3 semester hours of Humanities credit is awarded for this exam.) See the previous page SGS for information on obtaining the publication. Charter Oak is the only college that is an exception in that they do not accept all the examinations. See the section of the SGS on Charter Oak for more information.

Upper level liberal arts courses are available and are noted by a UL in the third column.

**Other Examinations.** There are at least 200 other examinations, which will satisfy the degree requirements. The examinations are listed in the *DANTES Examination Brochure* provided with your degree plan. Web sites are listed in the brochure from which you may obtain additional information. Additional a list of exams catalogued by subject area is available on the Institute homepage at <http://www.uscg.mil/hq/cgi>.

**GRE Subject Examinations.** Two of the colleges the Institute works with (Excelsior and Charter Oak) will award some credit for the GRE Subject Examinations. Charter Oak requires a passing score around the 44% whereas Excelsior has established a sliding scale and the number of hours awarded depends on the passing score. As many as 30 semester hours (18 of which are upper level) may be awarded to those who pass at the 80% or higher.

The social sciences are generally considered more achievable (i.e., Psychology, or Political Science).

Study guides are available from the test developer, the Educational Testing Service by calling 1-800-537-3160. The cost varies between \$11 and \$13. Also, see the GRE web site at <http://www.gre.org>.

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## OPTIONS FOR DEGREE COMPLETION

### Step 3.....College Courses

College courses from any regionally accredited institution may also be used to satisfy the degree requirements. The courses may be resident courses or distance learning courses. The key to selecting a course that will meet the requirements specified in the degree plan is to look at the department code for the course. Most humanities courses will have a code of HUM. This may vary by college so when in doubt make sure the department sponsoring the course is inclusive in the subject category as noted on your degree plan.

Be sure and apply for tuition assistance for college courses. See your ESO for more information or visit the Institute home page at <http://www.uscg.mil/hq/cgi>.

### Step 4.....College Enrollment

All the colleges, for which the Institute issues degree plans, have an annual maintenance fee. Therefore, we recommend that you be within 12 semester hours of completing your degree before you enroll with the college. Follow the plan until you reach that point.

To request an enrollment packet, see the Institute homepage at <http://www.uscg.mil/hq/cgi>, select Voluntary Education and then click on College Enrollment. Select the appropriate enrollment form, complete and forward it to the Institute (VE).

Prior college transcripts: On the same homepage you will find a generic transcript request form that may be used to request transcripts from prior colleges you've attended. The university will not accept the credit in transfer from the Institute. The institution that taught the course(s) must transcript the credit.

Also, college credit examinations you completed **prior** to June 1994 must be transcribed by the appropriate testing agency. After June 94, the Institute established an electronic link with the testing agencies and has approval to transcript the test scores.

Complete the appropriate forms and forward them to the addresses indicated. Mail the official enrollment form to the Institute (ATTN: VE1). If you pay the fees by check, staple the check to the section of the application dealing with fees.

The only fee for which tuition assistance is authorized is the University of Phoenix, EML299 course. When enrolling in Phoenix, also include the CG Form 4147 (Request for Tuition Assistance).

*Continued on next page*

## OPTIONS FOR DEGREE COMPLETION

When projecting the start date of the class, project five weeks from the date you are completing the form. For the end date calculate 17 weeks from the start date. (To ensure you are eligible for TA, see your ESO or visit the Institute Web site).

When enrolling with Excelsior College, eligible members may use the GI Bill and the Excelsior examinations to offset the enrollment fee and graduation fee. Review the Excelsior application packet and note the VA forms. Any questions should be referred to **Excelsior at 1-888-647-2388 EX 143**.

The Institute will complete the section of the application designated for the Education Services Officer.

An official transcript documenting your military learning experiences will be completed by the Institute and forwarded to the college along with your application. A copy of the official transcript will be mailed to the student. By processing your application, the Institute becomes your liaison with the college and will assist in resolving any problems. Direct liaison with the college is also recommended.

Your application will normally be processed within 5 working days of receipt. To check on the status of your application call 405-954-0072.

**Mailing address is:**

Commanding Officer (VE)  
USCG Institute  
5900 SW 64<sup>th</sup> Street, Room 235  
Oklahoma City, OK 73169-6990

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*Continued on next page*

# College Enrollment

## Checklist for Enrollment at:

- ☐ Excelsior College
  - ☐ Thomas Edison State College
  - ☐ University of Phoenix (AA only)
  - ☐ Charter oak State College
- 
- ☐ **Complete the College Application for Admission**
  - ☐ **Attach a copy of your degree plan provided by the Institute**
  - ☐ **Test Scores**

Tests taken since July 94 are transcribed by the Institute.  
For tests taken prior to July 94, official score reports must be provided by the testing agency.

CLEP and DSST: Complete the form "DANTES Military" and submit with required fee to the address on the form.

Excelsior: Complete the "Official Grade Report Request Form" and submit it to the address on the form with the required fee.
  - ☐ **College Transcripts**

The college providing the course must submit transcripts reflecting prior college coursework. Students are required to submit an official transcript request form to prior schools requesting official transcripts be sent to the school in which enrolling.
  - ☐ **School Specific**

University of Phoenix students should also submit CG 4147, requesting tuition assistance for the EML 299 which is a course required by the University prior to graduation. A sample 4147 is included in the Phoenix application package. California residents are not allowed to enroll in the program.

Excelsior College students shall also include the "SOCNAV/SOCAD/BDFS Cover Letter" and "Letter of Agreement" which is included in the enrollment package. Note these forms are NOT required for enrollment in the AST degree programs.
  - ☐ **USCG Transcript**

Upon receipt of the college application the Institute will issue an official USCG Transcript documenting your military learning experiences. This transcript and your application will be sent directly to the school. A copy of the USCG Transcript will be provided to the student.



**Figure 7-4**

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*Continued on next page*

# The University of Phoenix

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## Background

Since 1976, the University of Phoenix has provided educational programs designed to build on the professional experience of working adults.

The University of Phoenix is regionally accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools (NCA) and is a member of Servicemembers Opportunity Colleges (SOC).

---

## Associate of Arts

The Associate of Arts (AA) degree requires 60 semester hours of coursework. A total of 36 of the 60 hours must be in general education courses and distributed as follows:

Subject Area	Semester Hours	Comments
Communication Arts	6 credits	3 credits must be in English Composition
Social Sciences	6 credits	
Mathematics	6 credits	Must contain an Algebra component.
Science/Technology	6 credits	3 credits must be Physical/Biological Science
Humanities	6 credits	<b>Foreign Language is NOT applied to this area.</b>
Other Liberal Arts	6 credits	Course in any general education area listed above

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**Figure 7-5**

*Continued on next page*

## The University of Phoenix, Continued

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**ESO are encouraged to order the Student Advisement Handbook from the University of Phoenix (UOP). The Handbook contains additional information on types of credits applicable to specific sections of the degree plan. See the section on resources for additional information..**

The AA degree includes the option of a Professional Focus. The University does not certify you in your professional focus but acknowledges your qualifications by recognizing your ACE certified training through the Armed Forces. To qualify for a professional focus, you will need a minimum of 15 semester hours in a related field. **If your military specialty is not listed (such as maintenance or infantry), you may be eligible to select a professional focus in Technical Studies or no professional focus. The professional focus will be printed on your University of Phoenix transcript.** For a list of the Professional Focus areas, see Figure 8-1. **Sample evaluations are available on the Phoenix homepage for Marine Environmental Science, Electronics Technology, Technical Management, Health Care Technology, and Criminal Justice**

The remaining 24 credits are electives and may be fulfilled through ACE recognized credit earned for military specialty training, technical schools, and Coast Guard rate credits.

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*Continued on next page*



# The University of Phoenix, Continued Continued

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## Applied Written Communication

All student's are required to demonstrate their writing abilities. Therefore, Phoenix requires all students to complete an applied written communication essay. This essay can only be completed after enrolling in the University. Additional guidance on the essay is contained in the registration packet. This essay is actually numbered (EML 299) and treated as a college class, resulting in 3 semester hours in Communication Arts. Thus, the majority of the fees are payable through Tuition Assistance. (See Chapter 12 for additional information on Tuition Assistance.)

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## Fees

The current fees are listed on the degree plans prepared by the CGI. **To receive the reduced fees with UOP, students must enroll through the CG Institute and provide a copy of the degree plan compiled by the Institute.** Fees tend to increase each year and therefore will not be listed in this publication. The CGI recommends the Phoenix AA over other degree programs because it does not require the student to pay as much out of their own pocket.

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## Enrollment

**The enrollment form may be obtained from the CGI homepage at <http://www.uscg.mil/hq>.**

To enroll with Phoenix, the following documents should be provided to the CGI:

1. Phoenix Application for Admission
2. TA Request Form (CG 4147)

When completing the 4147, the start date of the class should be projected 4 weeks from the date the form is being completed. For the course completion date, project 18 weeks from the class start date.

Example:

Current Date	30 May
Start Date	28 June (4 weeks from current date)
End Date	25 Oct (18 weeks from start date)

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*Continued on next page*

## The University of Phoenix, ContinuedContinued

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Members, who do not have one year remaining on their enlistment, may elect not to apply for TA. (See Chapter 12 for additional information on tuition assistance.)

CGI will forward the application and TA form to Phoenix with an official Coast Guard transcript documenting the member's military learning experiences. The *Authorization Form for the Tuition Assistance* is mailed to the student with a copy of the official transcript.

A transcript of any prior academic course work must also be forwarded to Phoenix by the institution that provided the instruction. Academic coursework is not transferable to other institutions by any intermediate party (i.e., the CGI). Transcript request forms are provided on the CGI homepage.

Additionally, if the member took any college credit examinations, **prior** to 1 June 1994, Phoenix requires an official score from the testing agency. Forms to request official score reports are available from the DANTES TCO. Scores for tests taken after 1 June 1994 are electronically transmitted to the CGI and officially documented on the official USCG Transcript.

---

### Transferability

The Phoenix AA is transferable to any regionally accredited institution in the country.

Additionally, Phoenix offers a Bachelor's and Master's degree. Students should be aware that the Bachelor's is not a credit recognition degree program and students are required to take 10 courses through Phoenix. The courses are available through distance delivery methods and may be more expensive than other comparable programs.

None of the credits earned through the military are applicable to any Master's program unless the level of recommended credit is graduate.

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*Continued on next page*

## The University of Phoenix, Continued

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### Resources

ESOs **are encouraged** to order the “Student Advisement Handbook for Education Services Specialists” from Phoenix .

Step	Action
Phone	800-800-7006
Web	<a href="http://www.uofphx.edu/students/index.html">http://www.uofphx.edu/students/index.html</a>
Mail	University of Phoenix Credit Recognition Program 4615 East Elwood Street Phoenix, AZ 85040

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*Continued on next page*

### Professional Focus

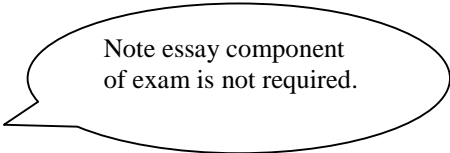
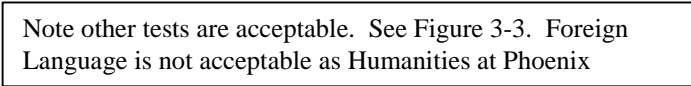
<b>Professional Focus Title as Listed on Official Transcript</b>	<b>Abbreviation</b>
Aerospace Physiology Tech	AAAPT
Allied Health Management	AAAHM
Allied Health Services	AAHS
Aviation Technology	AAAT
Biomedical Technology	AABT
Business Administration	AABA
Cardiopulmonary Technology	AACT
Criminal Justice	AACJ
Dental Laboratory Tech	AADLT
Electronic Technology	AAET
Health Care Technology	AAHCT
Histologic Technology	AAHT
Marine Environmental Science	AAMES
Marine Engineering	AAME
Medical Laboratory Tech	AAMLT
Nuclear Technology	AANT
Occupational Environmental Health	AAOEHS
Operating Room Technology	AAORT
Pharmacy Technology	AAPT
Physical Therapy	AAPHYST
Radiologic Technology	AART
Respiratory Technology	AARESPH
Technical Management	AATM
Technical Studies	AATS
Technology Instruction	AATI
Urological Laboratory Tech	AAULT
No Focus	AANF

Students may request a second Professional Focus if applicable, for an additional \$75. Once a student graduates, a Professional Focus cannot be changed or added.

*Continued on next page*

SAMPLE  
**DEGREE PLAN for**  
 ASSOCIATES IN ARTS DEGREE  
**The University of Phoenix**

**Student's Name:** Stanley B. Demo

<b>SUBJECT CATEGORY</b>	<b>SH REQD</b>	<b>SH ACHVD</b>
<b>Communications</b> This area includes: English Composition.. (Clep Gen. English Composition - 6 sh) *	<b>6</b>	<b>0</b>
		
<b>Humanities</b> This area includes subjects such as: Music, Art, Literature, Philosophy, Religion, and Theater Arts. (Clep Gen. Humanities - 6 sh) * (Many video courses in this category are available through CGI)	<b>6</b>	<b>0</b>
		
<b>Social Sciences / History</b> This area includes subjects such as: Anthropology, Demography, Archaeology, Geography, American History, Western Civilization. Political Science, Government, Psychology, and Sociology. (Clep Gen. Social Sciences/History - 6 sh) *	<b>6</b>	<b>0</b>
<b>Mathematics</b> This area includes subjects such as: Mathematics, Statistics, Calculus. (Clep Gen. Mathematics - 6 sh) * (CGI Correspondence Course in Elementary Algebra)	<b>6</b>	<b>0</b>
<b>Natural Science</b> This area includes subjects such as: Biology, Chemistry, Physics, Geology, Anatomy, Physiology (Clep Gen. Natural Sciences - 6 sh) * <b>(Must include 3 sh in Physical or Biological Science)</b>	<b>6</b>	<b>0</b>
<b>Liberal Arts or Technology Electives</b> This area includes subjects such as those listed above plus: Speech, Journalism, Technical Writing, Electricity, Electronics, Computer Science, Programming Languages, Marine Environmental Sciences, Foreign Language, and Business Communication.	<b>6</b>	<b>0</b>
<b>Integrating (Essay Assignment)</b> This is a required course, which can only be completed after enrolling with the University. (EML-299 English Essay Assignment, Univ. of Phoenix - 3 sh)#	<b>3</b>	<b>0</b>

**Figure 7-6**

*Continued on next page*

**Student's Name:** Stanley B. Demo

<b>SUBJECT CATEGORY</b>	<b>SH REQD</b>	<b>SH ACHVD</b>
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Phoenix does not specify courses for the profession.  
Basically rate related credits, "A" School, etc will apply.

<b>Free Electives</b>	<b>(15 sh in a profession listed below)</b>	<b>***</b>	<b>21</b>	<b>0</b>
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This area includes subjects such as: Business/Management, Technical Skills.

Total semester  
hours required for  
the degree.

<b>TOTAL</b>			<b>60</b>	
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*Continued on next page*

**Student's Name:** Stanley B Demo

# Required course for degree completion.

\* Any of these CLEP General Exams may be substituted with credit in the same category from any of the audio and video courses available free to active duty members, or by completing resident or independent study college courses. See your ESO for details.

\*\* Professional Focus Options: (Select from the bold items below)

**Medical Fields:**

Aerospace Physiology Tech.  
Allied Health Management  
Allied Health Sciences  
Biomedical Technology  
Cardiopulmonary Technology  
Dental Laboratory Technology  
Dental Laboratory Technology  
Health Care Technology  
Histologic Technology  
Medical Laboratory Technology  
Nuclear Medicine Technology  
Occupational/Environmental Health  
Operating Room Technology  
Pharmacy Technology  
Physical Therapy  
Radiologic Technology  
Respiratory Therapy

**Technical:**

Aviation Technology  
Electronics Technology  
Nuclear Technology  
Personnel Administration  
Technical Management  
Technical Studies  
Technology Instruction

Phoenix has more professional focus for the AA than any of the colleges in this program.

**Non-Technical:**

Criminal Justice  
Liberal Arts

**Liberal Studies**

Marine and Environment Science

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*Continued on next page*

**Unofficial Advisory**

**UNIVERSITY of PHOENIX**

To complete your Associates Degree from the University of Phoenix, it appears you need to complete the following courses/semester hours:

Communications	6 sh
Humanities	6 sh
Social Sciences/History	6 sh
Mathematics	6 sh
Natural Science (Must be physical or biological)	6 sh
Liberal Arts	9 sh
English Essay Assignment	3 sh
Free Electives	24 sh

**Program Cost:**

Application Fee	\$ 35
Tuition (EML 299)	\$495 (75% may be paid by USCG Tuition Assistance (TA), if so you pay \$123.75)
Graduation Fee	\$40
Total	\$198.75 (if TA is paid for EML-299)
Or	\$595

If member does not qualify for TA, Excelsior AA might be cheaper.

\*Note these are administrative costs. It does include the cost of the one required course.

To enroll in the University of Phoenix, see the Institute homepage at <http://www.uscg.mi./hq/cgi> for an application.

When you have completed your associate's degree, please contact us for assistance in completing your baccalaureate degree.

Degree Plan completed by:

Date completed

*Continued on next page*



# Excelsior College

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## Background

Excelsior College, is a nonpublic program of the University of the State of New York, was established in 1971 by the Board of Regents as its external degree program.

The Commission of Higher Education of the Middle States Association of Colleges and Schools regionally has accredited Excelsior College. The associate and baccalaureate degree programs in nursing are also accredited by the National League for Nursing.

Excelsior College offers 26 different degree programs at associate and baccalaureate levels in business, liberal arts, nursing and technology.

---

## Associate Degrees

Excelsior offers several associate degree programs.

Associate in Arts Degree requires a total of 60 semester hours with at least **48 semester hours in the arts and sciences** and the remaining 12 semester hours in free electives. Distribution of credits is on the following chart.

Subject Area	Semester Hours	Comments
English Composition	3 credits	
Humanities	12 or 9 credits	*
Social Sciences/History	12 or 9 credits	*
Natural Sciences/Math	9 or 12 credits	*
Arts and Sciences Electives	12 credits	Courses in any of the foregoing subject areas.
Free Electives	12 credits	Most military credit is applicable here.

\*The distribution of credits in these areas may be changed to 12 or 9 as long as the mix consists of two areas with 12 sh and 1 area with 9 sh.

The AA is rarely recommended for military students due to the cost of the program. Total out of pocket cost to the student exceeds \$500 and none of the cost is applicable for TA.

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**Figure 7-7**

*Continued on next page*

## Excelsior College, Continued

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### Associate in Science (AS)

The AS degree requires a total of 60 semester hours with 30 of those being earned in the arts and sciences and the remaining 30 may be in free electives.

Subject Area	Semester Hours	Comments
English Composition	3 credits	
Humanities	9 or 6 credits	*
Social Sciences/History	9 or 6 credits	*
Natural Sciences/Math	6 or 9 credits	*
Arts and Sciences Electives	3 credits	Courses in any of the foregoing subject areas.
Free Electives	30 credits	Most military credit is applicable here.

\*The distribution of credits in these areas may be changed to 9 or 6 as long as the mix consists of two areas with 9 sh and 1 area with 6 sh.

### Associate in Applied Science (AAS)

(Administrative/Management Studies; Aviation Studies; Technical Studies)

These degree programs are designed specifically to meet the needs of service members by formally recognizing the learning that takes place as a result of military training. They are intended to support career advancement and upward mobility within the military.

Each AAS degree requires a minimum of 60 semester hours (SH) as follows:

- |  |
|--|
| <ul style="list-style-type: none"><li>* 20 SH in the Arts and Sciences<ul style="list-style-type: none"><li>- 6 Humanities (includes 3 SH in English Composition)</li><li>- 6 Social Sciences/History</li><li>- 6 Natural Sciences/ Math</li></ul></li><li>* 20 SH in Career Component</li><li>* 20 SH in Free Electives</li></ul> |
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## Excelsior College, Continued

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Ratings that qualify for the AAS:

Administrative/Management Studies	BM, IV, PS, QM, RD, RM, SK, SS, TC, YN, and related Warrant Officer ratings
Technical Studies Electromechanical Technologies Specialty	AD, AE, AM, ASM, AT, DC, EM, ET, FT, FM, MK and related Warrant Officer ratings
Computer Technologies Specialty	DP and related Warrant Officer ratings
Electronic/Instrumentation Technologies	ST, TT and related Warrant Officer Ratings
Aviation Studies	CO-Pilot/First Pilot/Aircraft Commander/Instructor Pilot of HH-60, HU25, HH-65, HU-130

### **Associate in Occupational Studies in Aviation (AOS)**

The AOS in Aviation is offered through the Technology Degree program and requires a minimum of 60 SH as follows:

- |  |
|--|
| <ul style="list-style-type: none"><li>* 9 SH in the Arts and Sciences<ul style="list-style-type: none"><li>- 3 SH in English Composition</li><li>- 3 SH in Behavioral Science</li><li>- 3 SH in Math</li></ul></li><li>* 45 SH in Aviation Studies Career Component</li><li>* 6 SH in Free Electives</li></ul> |
|--|

Rates that qualify for this specialty are the same as those listed above under “Aviation Studies”.

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*Continued on next page*

## Excelsior College, Continued

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**Baccalaureate Degrees** Excelsior offers several baccalaureate degrees. The program used most frequently by the CGI is the Bachelor of Science (BS) degree in Liberal Studies as it is more flexible and allows for the maximum application of credits for military experiences.

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**Degree Requirements** The BS degree requires a total of 120 SH with at least 60 of those earned in the arts and sciences. (21 of the 60 SH must be upper level credits (third or fourth year of college).

Subject Area	Semester Hours	Comments
English Composition	3 credits	
Humanities #	9 or 6 credits	*
Social Sciences/History	9 or 6 credits	*
Natural Sciences/Math	6 or 9 credits	*
Arts and Sciences Electives**	36 credits (21 SH must be UL)	Courses in any of the foregoing subject areas.
Free Electives***	60 credits ( 9 SH must be UL)	Most military credit is applicable here.

\*The distribution of credits in these areas may be changed to 9 or 6 as long as the mix consists of two areas with 9 sh and 1 area with 6 sh.

# 3 SHs are required in disciplines such as art, music, and philosophy.

\*\* Must include one depth area or an area of concentration.

\*\*\* Must include one depth area.

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*Continued on next page*

## Excelsior College, Continued

### Other Requirements

The BS in Liberal Studies must include an area of concentration, which is specified by Excelsior as Concentration Option or Depth Groups. Students may elect to complete: two depth groups, **or** a concentration and one depth group

A depth group is 12 SHs (minimum) in a specific discipline of the individual's choosing (at least 3 of which must be at the upper level).

- One depth group **must be in Liberal Arts** (i.e., history, psychology, sociology, communication, biology, mathematics, Etc.).
- The second depth group **may** be in Free Electives (i.e., management, computer science, etc.) or Liberal Arts (i.e., history, psychology, sociology, communication, biology, mathematics, etc.).

The **concentration** option is 30 SH (at least 15 of which are UL) in a single arts and sciences discipline. Concentrations must include specific courses and may be selected from the following list of **disciplines**:

Area Studies
Biology
Chemistry
Communication
<b>Economics</b>
Geography
Geology
History
Literature in English
Mathematics
Music
Philosophy
Physics
Political Science
Psychology
Sociology
<b>World Language and Literature</b>

*Continued on next page*

## Excelsior College, Continued

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Detailed concentration guidelines regarding each of these disciplines may be found in the *Excelsior College Liberal Arts Catalog*. See the section on “Resources” for ordering information.

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### Other Degree Programs

<b>Business</b>	AS in Business
	BS in General Business
	BS in Accounting (General)
	BS in Accounting (NYS CPA Track)
	BS in Finance
	BS in International Business
	BS in Management of Human Resources
	BS in Management Information Systems
	BS in Marketing
	BS in Operations Management
<b>Nursing</b>	Associate in Applied Science (Nursing)
	AS in Nursing
	BS in Nursing
<b>Technology</b>	AS in Computer Software
	AS in Electronics Technology
	AS in Nuclear Technology
	AS in Technology (with Specialty)
	BS in Computer Information Systems
	BS in Computer Technology
	BS in Electronics Technology
	BS in Nuclear Technology
	BS in Technology (with Specialty)

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## Excelsior College, Continued

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**College Credit** Excelsior College accepts all the DANTES sponsored examinations at the **Examinations** ACE recommended passing level. Additionally, credit is awarded for the GRE Subject Examinations based on a sliding scale. Figure 3-1 contains Excelsior credit guidelines on the GRE Subject Examinations.

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### Resources

Specific guidelines of requirements for each of the degree programs is contained in the Excelsior Catalog. ESO should order copies of the following Excelsior' Catalogs:

Business Degrees  
Nursing Degrees  
Liberal Arts Degrees  
Technology Degrees  
Excelsior Enrollment Packet

To order:

Step	Action
Phone	1-888-647-2388 Ext. 118670
Fax	518-464-8777
On-line	Bulletin Board Service: 518-464-8700
Web	<a href="http://www.Excelsior.edu">www.Excelsior.edu</a>
Mail	Excelsior College 7 Columbia Circle Albany, NY 12203-5159

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*Continued on next page*

SAMPLE  
DEGREE PLAN for  
BACHELOR of SCIENCE DEGREE  
Excelsior College Degree Programs

**Student's Name:** Stanley B.Demo

This is an unofficial assessment showing how your prior academic and military experiences apply to a bachelors degree. Excelsior college requires a certain number of credits to be completed in general education areas. Those areas and the semester hours (sh) required are listed below. Credits that you have already earned that are applicable to that area are listed below the major heading. The information in parenthesis is a recommended way to accomplish the credits required. **The number of sh required in the first three categories may be changed. The 9/6/9 distribution may be changed to 9/9/6 or 6/9/9.**

In the Liberal Arts Electives 21 sh. must be upper-level credits. In the Free Electives area, 9 sh. must be upper level. Required area of study. Select one option:

(1) Liberal Studies Option: 2 Depth Groups, 1 must be in Arts & Sciences, 1 may be in Free Electives.

(2) Concentrated Subject Option: (a) One depth group in a free elective. (b) 30 or more semester hours in one given Liberal Arts subject, which may be accomplished through completion of a GRE Subject Exam and through taking courses listed in the Excelsior Catalog at regionally accredited colleges or universities.

(A Depth Group consists of 12 sh. in one subject (i.e., Psychology) including at least 3 upper level)

~ = split credit; \* = footnote

SUBJECT CATEGORY	SH REQD	SH ACHVD
<b>Humanities &amp; Communication Arts</b>	<b>9</b>	<b>0</b>
This area includes subjects such as: English Composition, Speech, Technical Writing, Music, Art, Journalism, Foreign Language, Literature, Philosophy, Religion, and Theater Arts. (Clep Gen. Humanities - 6 sh) * (The Excelsior College Composition exam is required in lieu of the CLEP Gen. English Composition.)		
<b>Social Sciences and History</b>	<b>6</b>	<b>0</b>
This area includes subjects such as: Anthropology, Demography, Archaeology, Geography, American History, Western Civilization. Political Science, Government, Psychology, and Sociology. (Clep Gen. Social Sciences/History - 6 sh) *		
<b>Natural Sciences / Mathematics</b>	<b>9</b>	<b>0</b>
This area includes subjects such as: Mathematics, Algebra, Statistics, Calculus, Biology, Chemistry, Physics, Geology, Anatomy. (Clep Gen. Natural Sciences - 6 sh) * (Clep Gen. Mathematics - 3 sh)~*		
<b>Quantitative Reasoning</b>	<b>2</b>	<b>0</b>
This area includes subjects such as: math, statistics, logic, or computer programming; and may be satisfied in other areas of the degree plan. The + sign identifies the course that satisfies this requirement.		
<b>Liberal Arts Electives</b>	<b>36</b>	<b>0</b>
This area includes subjects such as those listed on the prior page. (Clep Gen. Mathematics - 6 sh)~*		
<div>21 sh must be upper level.</div> <div>Must have a concentration of 30 sh (15 UL) or a depth group of 12 sh (3 UL)..</div>		

**Figure 7-8**



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*Continued on next page*

**Student's Name:** Stanley B.Demo

<u>SUBJECT CATEGORY</u>	<u>SH REQD</u>	<u>SH ACHVD</u>
-------------------------	--------------------	---------------------

**Free Electives**

**60      0**

This area includes subjects such as: Business/Management, Technical Skills, Computer Science.

Must have a depth group of 12 sh (3 UL)  
**or** two depth groups in Liberal Arts.

**TOTAL**

**120**

# Required course for degree completion.

\* Any of these CLEP General Exams may be substituted with credit in the same category from any of the audio and video courses available free to active duty members, or by completing resident or independent study college courses. See your ESO for details.

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FOR THOSE CHOOSING TO DECLARE A CONCENTRATED SUBJECT AREA . . .

Area of Study Choices: Biology Chemistry Economics  
Political Science Sociology Geography Geology  
History Mathematics Music Philosophy Psychology  
Literature in English Physics  
Foreign Language and Literature: Western or Non-Western  
French Language and Literature German Language and Literature  
Spanish Language and Literature

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**Unofficial Advisory**

**EXCELSIOR COLLEGE SUMMARY**

To complete your Bachelors Degree from the University of the State of New York, it appears you need to complete the following courses/semester hours:

Humanities/Communication Arts 9 sh

Social Sciences/History 6 sh

Natural Sciences/Mathematics 9 sh

Liberal Arts Electives 36 sh

21 sh of these must be upper level courses. Must include one depth group - 12 sh (3 sh must be upper level) in one field of study (i.e., psychology, sociology, etc.)

Free Electives 60 sh

9 sh of these must be upper level. Must include one depth group - 12 sh (3 sh must be upper level) in one field of study.

Quantitative Reasoning 2 sh

May be satisfied in other areas. Includes courses such as: math, statistics, logic, or computer programming.

---

Program Cost:

Application/Eval	\$655
Graduation Fee	\$240
Total	\$895

\*Note these are administrative costs. Does not include the cost of any courses required to meet the degree requirements.

sh = semester hours

Degree Plan completed by::

Date completed:

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*Continued on next page*

# Charter Oak State College

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## Background

Charter Oak State College is Connecticut's innovative program for adult learners. It was established in 1973 by the Connecticut Legislature to provide an alternate way for adults to earn college degrees.

The New England Association of Schools and Colleges has regionally accredited Charter Oak State College.

Four degrees in general studies may be awarded by Charter Oak: Associate in Arts, Associate in Science, Bachelor of Arts and Bachelor of Science.

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## Degree Requirements

A degree from Charter Oak requires more than the simple accumulation of 60 credits for the associate degree and 120 credits for the baccalaureate degree. All students must complete Distributive Requirements, which include General Education requirements as well as a minimum number of credits in Liberal Arts. Baccalaureate degree candidates must also complete a faculty-approved Concentration of 36 credits or more.

General education requirements are somewhat different than other institutions.

Subject area	SH required
Written Communication	6
Analytic and Quantitative Reasoning and Data Interpretation (e.g., Mathematics)	3
Aesthetic Dimensions (e.g., Art, Creative Writing, Dance, Design, Film, Music, Poetry, and Theatre)	3
Historical Development (e.g., Art History, History, Introduction to History of Philosophy, Music History)	3
Relationship to Groups and Communities (e.g., Anthropology, Human/Cultural Geography, Macroeconomics, Psychology)	3
Global Society (e.g., Global Economics, International Business, History, Literature, Politics or Religion of cultures outside the US)	3

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**FIGURE 7-9**

*Continued on next page*

## Charter Oak State College, Continued

Subject area	SH required
Scientific Process (e.g., Astronomy, Biology, Chemistry, Ecology, Geology, Physics )	4-6 (one 4-credit lab option or two 3 sh courses.
Ethical Dimensions and Citizenship (e.g., American Government, Criminal Justice, Moral or Ethical Issues)	3
Western Civilization and Culture (e.g., History of Art, History, Literature or Politics of the US or other Western cultures)	3

**Bachelor of** The degree program most frequently recommended by the CGI will be the **Science**  
BS in Individualized Studies or Criminal Justice.

In addition to the general education requirements identified above, the bachelor's degree requires members to complete 36 credits or more in a single subject or combination of subjects and demonstrate an in-depth knowledge within one or more fields of study.

- \* At least 15 SH of the 36 in the concentration must be UL.
- \* A minimum of 27 credits must be beyond the basic (freshman) level.

Concentrations can be constructed in the following areas:

Anthropology	Individualized Studies
Applied Arts	Liberal Studies
Art History	Literature
Biology	Mathematics
Business	Music History or theory
Chemistry	Optical Business Mgt
Child Study	
<b>Criminal Justice</b>	
Communication	Philosophy
Computer Science	Physics
Economics	Political Science
Engineering Studies	Psychology
<b>Fire Science Technology</b>	
Fire Technology Management	Sociology

*Continued on next page*

## Charter Oak State College, Continued

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<b>Foreign Languages</b>	Technology Studies
Geography	Theatre History
History	
Human Services (Applied Behavioral Science, Administration or Health Studies)	

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### Concentrations

Specific requirements for the various concentrations are available in the *Concentration Planning Guide*. The Guide is provided to all students upon enrollment. ESO may order a copy for counseling purposes. See the section on Resources.

The concentration that provides the most flexibility is “Individualized Studies”. This option allows the combination of professional studies (credits for military experiences) with the liberal arts and sciences into a cohesive course of study to meet the students career or personal needs.

A balance of half of the 36 credits required in the concentration in liberal arts and sciences and half from professional studies should be used as a goal. A minimum of 15 SH must be at the upper division with a logical distribution of these credits from each of the areas of liberal arts and sciences and professional studies.

The key to receiving approval for this concentration is an essay of 750 to 1500 words explaining the rationale of the proposed concentration and its relation to the student’s career and personal goals.

Some sample Individualized Studies concentrations:

Environmental science/biology/management  
business/economics/political science  
political science/legal studies/business  
biotechnology/business/physics  
nursing/business/communications  
sociology/management/criminal justice

A total of 32 SH are still required in liberal arts but not all credits have to apply to the concentration nor do they have to be upper level. These credits may be divided between the concentration and free electives and all be lower level.

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*Continued on next page*

## Charter Oak State College, Continued

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### College Credit Examinations

Charter Oak does not accept all the DANTES sponsored examinations. A listing of the exams accepted by Charter Oak and the score required on each is contained in the Charter Oak Information Bulletin. See the section on resources for ordering information

Additionally, note that the GRE Subject exams are accepted for credit by Charter Oak when the student passes at the 40<sup>th</sup> percentile or higher.

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### Resources

ESO should order the following publication in order to be able to adequately counsel members:

The Charter Oak Information Bulletin  
Concentration Planning Guide

Step	Action
Phone	<b>860-832-3800</b>
Fax	<b>860-832-3999</b>
Web	<a href="http://www.cosc.edu">http://www.cosc.edu</a>
Mail	Charter Oak State College 55 Paul J. Manafort Drive <b>New Britain, CT 06053-2142</b>

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*Continued on next page*

DEGREE PLAN for  
BACHELOR of SCIENCE DEGREE  
**Charter Oak State College**  
New Britain, CT

<b>Student's Name:</b> Stanley B. Demo
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Required 120 credits with a minimum of 60 in the Arts and Sciences plus a faculty approved concentration of 36 credits. No more than 90 credits earned at two-year institutions can be credited toward the degree.

This plan requires fewer upper level credits than any in the program.
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The concentration includes a minimum of 36 credits in a single subject or combination of subjects. **At least 15 credits must be at the upper level** and a minimum of 27 credits must be beyond the basic (typically freshman) level.

Important note: 30-32 credits in the Concentration and/or Electives must be in the Arts and Sciences area.

~ = split credit; \* = footnote

SUBJECT CATEGORY	SH REQD	SH ACHVD
<b>Written Communication</b>	<b>6</b>	<b>0</b>
This area includes subjects such as: English Composition. (Tests that will satisfy this requirement are: <b>English Composition with essay.</b> )		
<b>Aesthetic Dimensions</b>	<b>3</b>	<b>0</b>
(This area includes subjects as: Art, Creative Writing, Dance, Design, Film, Music, Poetry, or Theatre.) (Tests that will satisfy requirement are: CLEP General Humanities, and DANTES "Art of the Western World").		
<b>Historical Development</b>	<b>3</b>	<b>0</b>
(This area includes subjects such as: Art History, <b>History</b> , and Introduction to/History of Philosophy, Music History or Appreciation, Political Science.) (Tests that will satisfy requirement are: CLEP General Social Sciences/History, CLEP "History of the U.S. I", "History of the U.S. II").		
<b>Western Civilization and Culture</b>	<b>3</b>	<b>0</b>
(This area includes subjects such as: History of Art, <b>History</b> , Literature or Politics of the United States or other Western cultures.) (Tests that will satisfy requirement are: CLEP "History of the U.S. I", "History of the U.S. II", "English Literature," "American Literature".)		
<b>Global Society</b>	<b>3</b>	<b>0</b>
(This area includes: Global Economics; International Business, History, Literature, Politics, or Religion of cultures outside the United States.) (Tests that will satisfy requirement are: CLEP "English Literature"; DANTES "Intro to World Religions" and History of the Vietnam War.)		
<b>Analytic/Quantitative Reasoning and Data Interpretation</b>	<b>3</b>	<b>0</b>
(This area includes college level mathematics) (Tests that will satisfy requirement are: CLEP General College Mathematics, CLEP College Algebra..")		

**Figure 7-10**



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*Continued on next page*

<b>Student's Name:</b> Stanley B. Demo
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<b>SUBJECT CATEGORY</b>	<b>SH REQD</b>	<b>SH ACHVD</b>
<b>Relationship to Groups and Communities</b> (This area includes: Anthropology, Human/Cultural Geography, Intro to Communication, Introduction to Macroeconomics, Intro to Psychology, Intro to Sociology) (Tests that will satisfy the requirement are: DANTES "Human/Cultural Geography", "General Anthropology", CLEP "Prin of Macroeconomics", "Intro Psychology", Intro Sociology")	<b>3</b>	<b>0</b>
<b>Scientific Process</b> (one course with lab, or two courses without lab) This area includes subjects such as: Astronomy, Biology, Chemistry, Ecology, Environmental Science, Geology, and Physics.) (Tests that will satisfy requirement are :CLEP General Natural Sciences, DANTES "Astronomy", "Physical Geology", CLEP subject "General Chemistry", "General Biology")	<b>4-6</b>	<b>0</b>
<b>Ethical Dimensions and Citizenship</b> (This area includes subjects such as: American Government, Community Organization, Intro to Criminal Justice, Moral or Ethical Issues. ) (May be satisfied by: DANTES exam "Ethics in America" "Criminal Justice", or CLEP Subject exam in "American Government").	<b>3</b>	<b>0</b>
<b>Research</b> (This area includes subjects such as: Composition and Literature/Introduction to Literature; upper division Literature courses, seminars, honors courses, Independent Study courses, or any course that requires term papers.)	<b>3</b>	<b>0</b>
<b>TOTAL Liberal Arts Required</b> (May vary depending on credits applied to foregoing subject areas as one subject can satisfy more than one subject area – must have 30 sh in liberal arts. Add Liberal Arts Electives as required to meet the 30 sh requirement.)	<b>30</b>	<b>0</b>
<b>Concentration</b> (15 sh must be upper level and 27 sh must be beyond basic level)	<b>36*</b>	<b>0</b>
<b>This is one of the few degree plans that allow for the "Individualized Studies" option.</b>		
<b>Free Electives</b> This area includes subjects such as: Business/Management, Technical Skills, Computer Science.	<b>54-56*</b>	<b>0</b>
<b>TOTAL</b>	<b>120</b>	

\*30-32 credits in the Concentration and/or Electives must be in the Arts and Sciences area.

*Continued on next page*

<b>Student's Name:</b> Stanley B. Demo
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CONCENTRATED SUBJECT AREA . . .

**Individualized Studies+**

Liberal Studies+

Anthropology

Applied Arts

Applied Behavioral Science

Applied Science and Technology

Art History

Biology

Business

Chemistry

**Criminal Justice**

Mathematics

Optical Business Management

Political Science

Psychology

Sociology

Theatre History

Child Study

Communication

Fire Technology & Management

Foreign Languages

Geology

Health Studies

History

Human Services Administration

Industrial Technology

Literature

**Fire Science Technology**

Music History or Theory

Philosophy

Physics

Religious Studies

Technology & Management

+ Student must submit essay of 750 to 1500 words to explain the rationale for the proposed concentration and its relation to career and personal goals.

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*Continued on next page*

Unofficial Advisory  
**CHARTER OAKS STATE COLLEGE**

To complete your Bachelors Degree from the Charter Oaks State College, it appears you need to complete the following courses/semester hours:

Written Communication	6 sh
Aesthetic Dimensions	3 sh
Historical Development	3 sh
Western Civilization and Culture	3 sh
Global Society	3 sh
Analytic/Quantitative Reasoning	3 sh
Relationship to Groups and Communities	3 sh
Scientific Process	4-6 sh
Ethical Dimensions and Citizenship	3 sh
Concentration	36 sh
(15 sh must be upper level and 27 sh must be beyond basic level)	
Free Electives	60 sh*

\* 30-32 credits in the Concentration and/or Electives must be in the Arts and Sciences area.

(You have \_\_\_ sh applicable toward this requirement. The 32 sh required in the concentration can count toward this requirement, if you broaden the concentration to include a liberal arts area.

Program Cost:\*

Enrollment Fee	\$502
<u>Graduation Fee</u>	<u>\$390</u>
Total	\$892

This is one of the cheapest  
BS programs.

\*Note these are administrative costs. Does not include the cost of any courses required to meet the degree requirements.

Degree Plan completed by::

Date completed

*Continued on next page*

# Thomas Edison State College

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## Background

Thomas Edison State College is regionally accredited by the Middle States Association of Colleges and Schools. The unique mission and philosophy of Thomas Edison enable active duty personnel to complete quality degrees at a distance.

Thomas Edison was chartered in 1972 to support students earning degrees at a distance. The college provides a complete network of resources and is the only military credit recognition institution that offers courses.

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## Degree Programs

A wide variety of degree programs are offered by Thomas Edison. Following is a listing of all the degree programs.

Accounting	BSBA, ASM
Administrative Office Management	BSBA, ASM
Administrative Studies	AAS
Administration of Justice	BSHS, ASPSS
Advertising Management	BSBA
Air Traffic Control *	BSAST, ASAST
Anthropology	BA
Applied Electronic Studies	AAS
Applied Health Studies	AAS
Architectural Design	BSAST, ASAST
Art	BA
Aviation Flight Technology*	BSAST, ASAST
Aviation Maintenance Technology*	BSAST, ASAST
Banking	BSBA, ASM
Biomedical Electronics	BSAT, ASAST
Biology	BA, ASNSM
Chemistry	BA, ASNSM
Child Development Services	BSHS, ASPSS
Civil and Construction Engineering Technology	ASAST

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**Figure 7-11**

*Continued on next page*

## Thomas Edison State College, Continued

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Civil Engineering Technology	BSAST
Clinical Laboratory Science *	BSAST, ASAST
Communications	BA
Community Services	BSHS, ASPSS
Computer Information Systems	BSBA, ASM
Computer Science	BA, ASNSM
Computer Science Technology	BSAST, ASAST
Construction	BSAST
Criminal Justice (see Administration of Justice)	
Cytotechnology	BSAST
Data Processing	BSBA, ASM
Dental Hygiene *	BSAST, ASAST
Economics	BA
Electrical Technology	BSAST, ASAST
Electronics Engineering Technology	BSAST, ASAST
Emergency Disaster Management	BSHS, ASPSS
Engineering Graphics	BSAST, ASAST
English	BA
Environmental Sciences	BSAST, ASAST
Environmental Studies	BA
Finance	BSBA, ASM
Fire Protection Science	BSAST, ASAST
Foreign Language	BA
Forestry	BSAST, ASAST
General Management	BSBA, ASM
Gerontology	BSHS
Health and Nutrition Counseling	BSHS
Health Services	BSHS
Health Services Administration	BSHS
Health Services Education	BSHS
History	BA
Horticulture	BSAST, ASAST
Hospital Health Care Administration	BSBA, ASM
Hotel/Motel/Restaurant Management	BSBA, ASM

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*Continued on next page*

## Thomas Edison State College, Continued

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Human Resources Management	BSBA, ASM
Humanities	BA
Insurance	BSBA, ASM
International Business	BSBA, ASM
Journalism	BA
Labor Studies	BA
Laboratory Animal Science	BSAST, ASAST
Legal Services	BSHS, ASPSS
Liberal Arts/Liberal Studies	AA, BA
Logistics	BSBA
Manufacturing Engineering Technology	BSAST, ASAST
Marine Engineering Technology	BSAST, ASAST
Marketing	BSBA, ASM
Mathematics	BA, ASNSM
Mechanical Engineering Technology	BSAST, ASAST
Mechanics and Maintenance	AAS
Medical Imaging*	BSAST
Mental Health and Rehabilitative Services	BSHS
Music	BA
Natural Sciences/Mathematics	BA, AA
Nondestructive Testing Technology	BSAST, ASAST
Nuclear Engineering Technology	BSAST, ASAST
Nuclear Medicine Technology *	BSAST, ASAST
Occupational Studies	AAS
Operations Management	BSBA, ASM
Organizational Management	BSBA
Perfusion Technology	BSAST
Philosophy	BA
Photography	BA
Physics	BA
Political Science	BA
Procurement	BSBA, ASM
Psychology	BA
Public Administration	BSBA, ASM
Purchasing and Materials Management	BSBA, ASM
Radiation Protection	BSAST, ASAST
Radiation Therapy*	BSAST, ASAST
Radiologic Technology	AAS
Real Estate	BSBA, ASM
Recreation Services	BSHS, ASPSS

## Thomas Edison State College, Continued

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Religion	BA
Respiratory Care *	BSAST, ASAST
Retailing Management	BSBA, ASM
Small Business Management/Entrepreneurship	BSBA, ASM
Social Sciences/History	BA
Social Services	BSHS, ASPSS
Social Services Administration	BSHS
Social Services for Special Populations	BSHS, ASPSS
Sociology	BA
Surveying	BSAST, ASAST
Theater Arts	BA
Transportation/Distribution Management	BSBA, ASM

\*Limited to individual's with a license in the field of study.

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### Degree Requirements

Degree requirements for programs recommended most frequently by the Institute will be discussed here. Information on other programs may be obtained directly from Thomas Edison. See the section on Resources for ordering information.

#### **BSAST (Bachelor of Science in Applied Science and Technology)**

Liberal Arts Requirements	48 SH
Written Expression	6 SH
Humanities	9 SH
Social Sciences	12 SH
Natural Sciences and Mathematics	18 SH
Must include 6 sh in Physics,	
6 SH in Precalculus Algebra,	
6 SH in Biology or Chemistry depending on the specialization.	
Liberal Arts Electives	3 SH

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*Continued on next page*



## Thomas Edison State College, Continued

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Concentration in Applied Science and Technology	54 SH
Core Requirements	21 SH
Theoretical Knowledge	12 SH
Statistics	3 SH
Computer Programming	3 SH
Technical ECEPort Writing	3 SH
Individualized Specialization	33 SH
Free Electives	18 SH

Specific courses are required in the Theoretical Knowledge area and the Individualized Specialization. These requirements are specified on the Counseling Guidesheet provided with the degree plan.

It's important to note that this degree, requires a solid background in math and science in addition to the technical knowledge.

This is the degree plan completed for those who request a degree plan in:

Aviation Flight Technology,  
Aviation Maintenance  
Electrical Technology  
Electronics Engineering Technology  
Environmental Sciences  
Marine Engineering Technology

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*Continued on next page*

## Thomas Edison State College, Continued

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### **Bachelor of Science in Business Administration**

Liberal Arts Requirements	48 SH
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Written Expression	6 SH
Humanities	12 SH
Social Sciences	12 SH
Must include 6 SH in Economics (Micro and Macro)	
Natural Sciences and Mathematics	9 SH
Liberal Arts Electives	9 SH

Professional Business Requirements	60 SH
------------------------------------	-------

Business Core	33 SH
Specific courses are required. The counseling guide sheet will provide a detailed listing.	
Specialization	18 SH
Specific courses are required. The counseling guide sheet will provide a detailed listing.	
Business Electives	9 SH

Free Electives	12 SH
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This is the degree plan recommended for business or management degrees. Specializations are available in Accounting, Procurement, Marketing, General Management, Transportation Management, and many other areas.

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*Continued on next page*

## Thomas Edison State College, Continued

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### Enrollment

Thomas Edison has several different enrollment packages.

\* Traditional plan: allows all the SH required for the degree to be transferred in to the college. Negotiated partnership price is \$915.

\* Military Credit Recognition Degree Program (This is the least expensive of the programs but does require that the student take 12 SH of course work with the college for a bachelors degree and 6 SH for an associate degree. All courses are distance learning courses and eligible for up-front TA.)

For either plan the member forwards the application and fees to the CGI. See the section on enrollment at the beginning of this Chapter.

After Edison completes the initial review, the member will be advised of courses that need to be completed to earn the degree. The member should be aware that many of the courses identified by the College may be satisfied through examinations and minimize the cost to the individual. Once the member has identified the courses, the CG 4147 requesting TA should be forwarded to the CGI. (See the section on TA).

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### Resources

ESOs may want to obtain a copy of:

The Military Degree Completion Program brochure  
The Thomas Edison Catalog  
Thomas Edison State College Prospectus

Step	Action
Phone	609-984-1119
Fax	609-984-8447
Web	<a href="http://www.tesc.edu">http://www.tesc.edu</a>
Mail	Thomas Edison State College 101 W State Street Trenton, NJ 08608-1141

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DEGREE PLAN for  
BACHELOR of SCIENCE DEGREE  
in APPLIED SCIENCE and TECHNOLOGY  
Thomas A. Edison State University  
Degree Programs

<b>Student's Name:</b> Stanley B. Demo
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<b>SUBJECT CATEGORY</b>	<b>SH REQD</b>	<b>SH ACHVD</b>
<b>LIBERAL ARTS REQUIREMENTS</b>	<b>48</b>	
<b>Written Expression</b>	<b>6</b>	<b>0</b>
This area includes subjects such as: English Composition, Technical Writing (Clep Subj. Exam: TA-061 Freshman College Comp. w/essay - 6 sh) * (Clep Gen. English w/essay - 6 sh) *		
<b>Humanities</b>	<b>9</b>	<b>0</b>
This area includes subjects such as: Music, Art, Foreign Language, Literature, Philosophy, Religion, & Theater Arts. (Clep Gen. Humanities - 6 sh) *		
<b>Social Sciences</b>	<b>12</b>	<b>0</b>
This area includes subjects such as: Anthropology, Economics, History, Political Science, Psychology, and Sociology. <b>(Psychology or sociology – 3sh)#</b> (Clep Gen. Social Sciences/History - 6 sh) *		
<b>Natural Sciences / Mathematics</b>	<b>18</b>	<b>0</b>
<b>(Precalculus Algebra or above – 6 sh)#</b> <b>(Chemistry – 3 sh)#</b> <b>(Physics – 6 sh)#</b>		
<b>Liberal Arts Electives</b>	<b>3</b>	<b>0</b>
<b>CORE REQUIREMENTS</b>	<b>21</b>	<b>0</b>
<b>THEORETICAL AREA</b>	<b>12</b>	<b>0</b>

**Figure 7-12**

*Continued on next page*

<b>Student's Name:</b> Stanley B. Demo
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<b>SUBJECT CATEGORY</b>	<b>SH REQD</b>	<b>SH ACHVD</b>
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**COURSES REQUIRED FOR THIS AREA VARY DEPENDING ON THE DEGREE. ACTUAL DEGREE PLANS WILL SPECIFY THE REQUIREMENTS OR INCLUDE A COUNSELING GUIDESHEET WITH THE SPECIFIC COURSES LISTED.**

<b>Statistics</b> (Annenberg Video Course: Against All Odds/Inside Statistics-3 sh)	<b>3</b>	<b>0</b>
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<b>Computer Programming</b> (Annenberg Video Course: The New Literacy - 3 sh)	<b>3</b>	<b>0</b>
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<b>Technical ECEPort Writing</b> (May be filled with military credit, or DANTES Subj. Exam SE-820)	<b>3</b>	<b>0</b>
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<b>Principles of Management</b> (May be filled with military credit, or CLEP Subj. Exam TE-018)	<b>3</b>	<b>0</b>
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<b>INDIVIDUALIZED SPECIALIZATION</b>	<b>33</b>	<b>0</b>
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**COURSES REQUIRED FOR THIS AREA VARY DEPENDING ON THE DEGREE. ACTUAL DEGREE PLANS WILL SPECIFY THE REQUIREMENTS OR INCLUDE A COUNSELING GUIDESHEET WITH THE SPECIFIC COURSES LISTED.**

<b>FREE ELECTIVES</b>	<b>18</b>	<b>0</b>
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<b>TOTAL</b>	<b>120</b>	
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*Continued on next page*

**Student's Name:** Stanley B. Demo

\* Any of these CLEP General Exams may be substituted with 6 sh credit in the same category from any of the audio and video courses available free to active duty members, or by completing resident or independent study college courses. See your ESO for details.

\*\*\* Individualized Degree Options:

Air Traffic Control  
Aviation Flight Technology  
Biomedical Electronics  
Clinical Laboratory Science  
Construction  
Diagnostic Imaging  
Electronics Engineering Tech.  
Environmental Sciences  
Horticulture  
Manufacturing Engineering Tech  
Mechanical Engineering Tech.  
Nuclear Engineering Technology  
Perfusion Technology  
Radiation Therapy  
Surveying

Architectural Design  
**Aviation Maintenance**  
Civil Engineering Technology  
Computer Science Technology  
Dental Hygiene  
Electrical Technology  
Engineering Graphics  
Fire Protection Science  
Laboratory Animal Science  
Marine Engineering Technology  
Nondestructive Testing Tech  
Nuclear Medicine Technology  
Radiation Protection  
Respiratory Care

The specific degree  
is indicated in  
boldface type.

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*Continued on next page*

Unofficial Advisory

THOMAS EDISON SUMMARY

To complete your Bachelors Degree from the Thomas Edison State College, it appears you need to complete the following courses/semester hours:

Written Expression	6 sh
Humanities	9 sh
Social Sciences/History	12 sh
Natural Sciences/Mathematics	18 sh
Liberal Arts Electives	3 sh
Core	21 sh
Specialization	33 sh
Free Electives	18 sh

sh = semester hours

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<b>Program Cost:</b>	<b>Application Fee</b>	<b>\$ 75</b>
	<b>Enrollment Fee</b>	<b>\$200</b>
	<b>Graduation Fee</b>	<b><u>\$150</u></b>
	<b>Total</b>	<b><u>\$420</u></b>

\*Note these are administrative costs. Does not include the cost of any courses required to meet the degree requirements.

This plan requires that 12 SH of coursework be completed through the institution. Approximate cost if \$105 per SH and 7 registration cycles are offered per year. The courses are eligible for TA.

Degree Plan completed by::

Date completed:

This is the only college in the program that actually offers courses.